Guidelines for authors

1. General guidelines

- Expected format: Word or odt and PDF.
- The total length of research papers (including bibliography) should be no shorter than 8 pages (squibs, reviews and the like may be shorter).
- The first submission must be anonymous. The name, affiliation, and email address of each contributor should be provided in a separate document. This information should appear under the title in the final version.
- The article should include a summary in French and English of approximately 2000 signs, as well as 3 to 5 keywords, separated by commas.
- Ensure that each section, subsection, example and figure is properly numbered.
- Tables, figures, graphs, etc., must also be submitted as separate files in jpeg or png format.
- Ensure that the references cited in the text, and only these, are included in the bibliography.
- Make sure you have the necessary permissions for any use of copyrighted material.
- Only minimal corrections should be made to proofs, and these should concern typographical errors only.

2. Typography, format, characters, formatting

- Margins: 2.5 cm. Please note, however, that the final size of the text block will be 12cm maximum, equivalent to an A4 page with 4.5cm margins.
- Left-aligned text.
- Text in black only. No colour in text, only in tables/figures, etc.
- Font typeface: Charis SIL (downloadable font: https://software.sil.org/charis/download/).
- Font size: 11 pt.
- No automatic formatting (in particular, no automatic numbering of examples, tables, figures, graphs and sections).

Use of typographical signs:

- Italics: for metalinguistically used words (e.g., cat is a noun) and book titles only.
- Double quotation marks (“ ”): for quotations, technical terms and distance (i.e., scare quotes).
- Single quotation marks (‘ ‘): for quotation marks within quotation marks or for glosses and semantic paraphrases.
• Avoid bold and underlining as much as possible (they are only possible in the examples, to highlight certain language facts).

3. Hierarchy of titles

Use the international numerical system, avoiding subdivisions of more than four digits: 1., 1.1., 1.1.1., 1.1.1.1., 1.2., 1.2.1., etc.

Capitalize only the first letter of the title. Example:

1. Introduction

1.1. Second level title

1.1.1. Third level title

1.1.1.1. Title of fourth and last level

4. Quotations

Short quotations (less than 40 words) are included within the text and surrounded by double quotation marks (“ ”).

Long quotations should be presented as a separate paragraph, indented on the left, without quotation marks, and followed by the source (author, date, p. XX). Please, do not use op.cit., loc. cit. or ibid., but always mention the author’s name and the date of the work.

Font size for long quotes: 10 pts.

All quotations translated from languages other than English should be footnoted in their original language.

5. Footnotes

References to footnotes are placed before any punctuation mark by superscripting and follow continuous numbering.

Font size: 10 pts.
6. Examples, tables and figures

Examples (font size 10 pts) should be numbered as follows:

1. Example
2. a. Sub-example
   b. Sub-example
3. Recall: no formatting / automatic numbering.


Align the glosses thanks to tabulations, not spaces:

4. Halkomelem Salish (Wiltschko 2006: 202)
   qwél-em te Strang te sth’oquwi
   barbecue-intr det Strang det fish
   ‘Strang barbecues the fish’

References to examples in the text should have the form: see (2a) and (2b).

Tables, figures, graphs, etc., must be numbered and have a title: number and title must be indicated below the table/figure/graph, etc.

Legends for tables/figures/graphs are indicated as follows:

Table/Figure 1. Title

In addition, all tables, graphs and figures must be submitted as separate files in jpeg or png format.

7. References within the text

General types of references

Always put a comma after the author’s name.

• A single author: (Haspelmath, 1997)
• Two authors: (Hopper & Traugott, 1993)
REVUE LEXIQUE

- More than two authors: quote all names in the first reference (Anscombe, Donaire & Haillet, 2018), and then abbreviate with et al. from the second reference onward: (Anscombe et al., 2018).
- Several references by the same author: (Stalnaker, 1999, 2003)
- Several references by the same author from the same year: (Vigier, 1995a, 1995b, 2013)
- Several sources cited simultaneously (put a semi-colon between the references): (Zamparelli, 2000; Rijkhoff, 2002)
- Quoting an entire chapter: (Auer, 2007: ch. 3)
- Reeditions: (Sperber & Wilson, 1995 [1989])
- When indicating one or more pages: (Dostie, 2013, p. 200) or (Dostie, 2013, pp. 200-245)
- Do not use op.cit., loc. cit. or ibid., but always mention the author’s name and the date of the work.

In brackets, as well as in the bibliography, put a & between the two authors or between the second last and the last.

Author(s) mentioned within the text

Recently, Dostie (2003) has shown that...

In the text, use the conjunction and to mention a quotation by two authors: Flaux and Van de Velde (2000) stated...

Author(s) mentioned in the text with a short quotation (less than 40 words): Auer (2007, p. 40) indicates that “...”

References to web pages

- References are presented in the same way as other types of documents, i.e., author and year in brackets.
- The “author” is not a person: (APA guide, 2017).
- There is no mention of a date: the reference is in English (Textometry, n.d.), or in French (Catach, s.d.).
- Website as a whole:
The data were collected from ENCow16 (http://corporafromtheweb.org/encow16/), an English Web corpus...

8. List of references

- The reference list follows the APA style.
- English-language articles should follow the English APA style, and French-language articles the French APA style. Any work published in another language should follow the English APA style.
- All works cited within the text should appear in the list of references.
- References to several works by the same author should be listed in chronological order, with the oldest publication appearing first.
- The scientific editor should be mentioned as follows: (Ed.) for the edition of a work in English or in French, by a single author; (Eds) for the edition of a work in English or in French by several authors.

Examples of references per type

**Journal article**


**Online journal article/DOI**


**Online dictionary or encyclopaedia article with/without author**


Book


Book chapter


Online book chapter


Note: for an online publication, indicate the day of the last consultation only if the source is subject to regular changes or updates (e.g., Wikipedia).

Several articles or books by the same author in the same year


Conference Paper

Williams, J., & Seary, K. (2010). Bridging the divide: Scaffolding the learning experiences of the mature age student. In J. Terrell (Ed.), Making the links: Learning, teaching and
high quality student outcomes. Proceedings of the 9th Conference of the New Zealand Association of Bridging Educators (pp. 104-116). Wellington, New Zealand.

Book edition


Thesis


Reprint


Unpublished Conference Paper
