

## **Recommendations to the authors of articles**

### **Editorial and technical standards**

- Each issue includes a thematic file. RFAS also publishes articles on other themes. These are either solicited by a call for papers or, exceptionally, by the editorial committee which requests a paper from an author, or spontaneously offered by an author.
- The papers submitted should transcend a merely descriptive approach and deal with sanitary or social issues and relevant public policies, methodology, experimentation, etc. They must reflect current knowledge and discussions on such issues, related schemes and the general environment when the analysis targets one or several specific aspects of a given public strategy. A discussion concerning the possible limits of the chosen approach will be welcome. Last, the articles should highlight the purpose of the research and its relevance.
- The papers are read by the editorial board, which decides or not to transmit them to a reading committee (the articles that obviously do not enter the review's field, its requirements, the objectives specified above, its format, or have already been published will be rejected by the editorial board with no further examination by the reading committee.)
- The papers are subsequently appraised in two written reports and their publication or non-publication is decided collectively by the reading committee.
- Selected articles are published in RFAS, which is distributed by La Documentation française and put on-line on the CAIRN's portal.

### **Format of the articles**

- Approximately 45,000 characters (spacings included).

### **Presentation of the articles**

- Format Word, font « Times New Roman », font size 12, single spaced lines.
- The number and length of footnotes must be limited.
- Bibliographical references: at the end of the article, 2 pages maximum.
- A box presenting the methodology is a plus (particularly when the paper draws on a survey, interviews...).

### **Items to be attached**

- An Excel file of charts and graphs included in the article.
- A presentation of the author(s) (three lines maximum per author) : positions, organisations, university, department, research areas, e-mail address
- A summary (1,200 characters maximum, spacings included).

## Presentation of bibliographical references

- In the text of the article, each cited reference consists of the author and the document's publication year, thus referring to the bibliography at the end of the article.

For example: (Defij, 2002).

- At the end of the article, the authors of books and articles are listed by alphabetic order and presented as below:

**Book** : the author's name in bold, lower case letters, his/her first name's initial with a bold, capital letter, the publication year with bold letters in parenthesis, the title of the book in italics, followed by the place of publication, the publisher and the collection (if there is one).

Example for a single author: **Defij K. (2002)**, *La santé publique*, Paris, l'Elaboration, collection "Labeurs".

Example for multiple authors: **Defij K., Bac D., Quid X (2002)**, *La santé publique*, Paris, l'Elaboration, collection "Labeurs".

If there are over three authors, the names of further authors may be replaced by *et al.*

**Chapter of a collective work** : the name(s) of the author(s) in bold, lower case letters, their first name's initial with a bold, capital letter, the publication year of the work with bold letters in parenthesis, the title of the chapter in quotation marks followed by the name of the director or editor of the work in lower case letters, name of the collective work in italics, followed by the place of publication, the publisher and the collection (if there is one).

For example: **Defij K. (1994)**, « L'hôpital », in Mouchaillon T. (dir.), *Gestion publique*, Paris, P.U.F.

**Article from a review**: the author's name in bold, lower case letters, his/her first name's initial with a bold, capital letter, the publication year of the review with bold letters in parenthesis, the title of the article in quotation marks, the title of the review in italics, the number of the issue, pages.

For example: **Defij K. (2002)**, « Les urgences », *Revue française des affaires sociales*, n°1, January-March, p.62-71.

The authors agree to abstain from sending the article submitted to RFAS to another review

**Articles are to be sent to the following address:  
rfas-drees@sante.gouv.fr**